

ADDENDUM #04 – April 30, 2026

Lombardy PS - Air Conditioning, Solar & Site Works

Revisions to original Tender document with closing date of Thursday, May 7, 2026, 3:00 PM

1. Proponent Questions

The following are proponent questions and responses from the Board;

Question 1:

As you know the key subcontractors receive their supplier packages at the last instant and we receive their quotation a few minutes before closing making it impossible to fill out over 90 pieces of information in 5 minutes. Please provide a copy of this pricing grid via addendum as we are not able to print it from the bids and tenders website and therefore we are unable to distribute it to our subcontractors. We need 24 hours after the tender closes to have the time to prepare the Canadian goods declaration, this could be a standardized excel spreadsheet that is emailed to the board before results are published. Please confirm what is the evaluation criterion for this information, is it pass/fail?

Answer 1:

The UCDSB will not be providing any ancillary document, as the Addendum includes the core information.

Regarding an extension refer to item #2.

Question 2:

In regards to the DSCCP that we now have to complete for tender close Is it possible to have an additional hour or 2 to submit this document? the reason for this request is that we are receiving sub trade quotes at the last minute due to

suppliers withholding their pricing so it is not shopped. We have to then review the quote for accuracy and get inputted to our spreadsheet and then get the upload completed by the deadline. Sometimes this is down to a few seconds.

Answer 2:

See response above and item #2 below.

2. Revised Tender Clause 3.2 Submission Requirements & removal of Tender Section 3.17 Acceptance of Bids

In light of the recent implementation of the Domestic Supply Chain Commitment Plan (DSCCP) (addendum 1) and the additional time required to complete the required bid table, the UCDSB is **allowing for an extra hour** for proponents to submit the DSCCP.

You will shortly receive an invitation to a second project within Bids&Tenders for this tender related solely to the DSCCP bid table.

The following clause replaces Tender clause 3.2 Submission Requirements & Tender Section 3.17 Acceptance of Bids

3.2 Submission and Acceptance of Bids

3.2.1 Electronic Submission Requirements

The Board shall **ONLY** accept **ELECTRONIC BID SUBMISSIONS** submitted through the Board's public purchasing portal <https://ucdsb.bidsandtenders.ca>.

Bids shall be submitted in two (2) separate submissions, each with its own closing deadline, as set out below.

1. Bid Submission #1 must be received on or before **May 7, 2026, at 3:00:00 p.m.** local time (the "Primary Bid Closing Deadline").
2. Bid Submission #2 (Domestic Supply Chain Commitment Plan) must be received on or before **May 7, 2026, at 4:00:00 p.m.** local time (the "DSCCP Closing Deadline").

Submissions delivered or received by any other means, or after the applicable closing deadline, will not be accepted, will not be opened, and will be disqualified.

Time of submission will be determined solely by the Bids & Tenders portal server clock.

3.2.2 Bid Completion and Authorization

All Bid submissions must be fully completed within the Bids & Tenders platform and digitally signed by an authorized representative of the bidding company. Bid Submission #1 must include the Bid Price entered directly into the platform.

Where applicable, sub-contractor selections, bid breakdowns, and other required fields must be completed prior to the applicable closing deadline.

3.2.3 Required Bid Submissions

Bid Submission #1 (due by 3:00 p.m.) shall include:

- **Bid Price**
- **Sub-Contractor Selection(s)**
- **Digital Bid Bond**
- **Digital Surety Agreement to Bond**

Bid Submission #2 (due by 4:00 p.m.) shall include:

- **Domestic Supply Chain Commitment Plan (DSCCP)**

Failure to submit Bid Submission #1 by the Primary Bid Closing Deadline will result in disqualification of the Bid, regardless of whether Bid Submission #2 is submitted.

Failure to submit Bid Submission #2 by the DSCCP Closing Deadline may result in the Bid being deemed non-compliant.

3.2.4 Uploading Instructions and File Requirements

Bidders are strongly advised to allow sufficient time (minimum one (1) hour prior to each applicable closing deadline) to upload documents and finalize submission. Uploading large files may take considerable time depending on file size and internet connection speed.

Bidders are cautioned that the time of their Bid submission is based on when the Bid has been successfully uploaded and submitted to the Board via their Bidding System. The Board's electronic Bidding System will send a confirmation e-mail to the Bidder advising that their Bid was submitted successfully.

Maximum file upload size is 500 MB per file. Embedded documents will not be accessible or evaluated.

3.2.5 Multiple Submissions and Tie-Breaking

Where more than one submission is received for the same price and quality of items or services, the contract may be awarded by having the tied Bidders provide a written/sealed best and final offer to break the tie. In the event the Board elects to undertake this process and should the Bids still be tied after opening of the written/sealed best and final offers, the Board shall make an award by carrying out a simple "coin toss" in a public and witnessed environment. The Bidder whose Bid was received/time-date stamped earliest will be represented by "heads".

Bidders will be required to acknowledge addenda, during the online bid submission process.